**How to Format an Annotated Bibliography** – *via Mrs. Collins (AP Lang. & Comp.)*

Storrs, Carina. "Almost Half of U.S. Teens Exposed to Secondhand Smoke, Study Finds." *CNN Wire Service*. 11 Jan. 2016: n.p. *SIRS Issues Researcher.* Web. 24 Feb. 2016.

Stolberg, Sheryl Gay, and Richard Perez-Pena. "Popular App Kik Offers Teens, and Predators, Anonymity." *International New York Times*. 08 Feb. 2016: 15. *SIRS Issues Researcher.* Web. 24 Feb. 2016.

Kaplan, Karen. "Study Links Teen Vaping to Smoking Risk." *Los Angeles Times*. 02 Feb. 2016: A.5. *SIRS Issues Researcher.* Web. 24 Feb. 2016.

**^^^ Copy and Paste format from SIRS**

Kaplan, Karen. "Study Links Teen Vaping to Smoking Risk." *Los Angeles Times*. 02 Feb. 2016: A.5. *SIRS Issues Researcher.* Web. 24 Feb. 2016.

Stolberg, Sheryl Gay, and Richard Perez-Pena. "Popular App Kik Offers Teens, and Predators, Anonymity." *International New York Times*. 08 Feb. 2016: 15. *SIRS Issues Researcher.* Web. 24 Feb. 2016.

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Instead of hitting tab, because it will mess up the format and become annoying to fix, AND possible mess up what you already have, type your paragraph, even though it looks funny. Your first line with stick out a little as if it’s the first line of an entry. Just keep typing. When you’re done typing, you’ll highlight the entire paragraph – NOT THE MLA entry. Click the paragraph arrow and deselect hanging. Then change the left indentation (while the paragraph is still highlighted) to .5 inch.

^^^ Proper MLA Format

1. Alphabetize by author’s last name (if no author, then by the first item in the entry).
2. Highlight your MLA citations – keep them highlighted the entire time
3. Change the font to Times New Roman, size 12
4. Check your margins. Page layout 🡪 1 inch all around.
5. Hanging indent 🡪 paragraph, special, hanging, .25.
6. Double space 🡪 paragraph, spacing, double.
7. When you write your annotation (paragraph summarizing and explaining the application of your article, the entire paragraph will line up with the second and proceeding lines of the MLA entry. DO NOT HIT TAB. It messes up the format. Follow the instructions in the paragraph under the final entry.